Republic of the Philippines

Department of Education

Region VI –Western Visayas

SCHOOLS DIVISION OF ILOILO CITY

Office of the Schools Division Superintendent

March 12, 2020

To: Chief Education Supervisors – SGOD/CID
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals/Officers-In-Charge
Heads of Units/Services
All Other Concerned

SUBJECT: HEALTH ADVISORY FOR COVID-19

Dear Sir/Madam:

The Department of Health declared a Code Red Alert Sub-level 1 on March 7, 2020, due to the first localized transmission in the country. The School Division of Iloilo City urged the schools both public and private to be vigilant and to observe precautionary measures against virus transmission.

To safeguard all DepEd personnel from transmission, they are advised to observed the following guidelines:

a. Personnel are instructed to clean and disinfect their respective work areas twice a day for five minutes preferably after prayer at 9:00 A.M. and 3:00 P.M.
b. Provide 70% alcohol or sanitizers to be used by those entering and leaving the office/schools.
c. Limit personal visitors and only those who have official transactions are allowed to enter the office/schools.
d. Personnel who are sick are advised to stay at home, and have themselves checked by a physician.
e. Everyone should avoid touching one's nose, eyes, and mouth.
f. Avoid greeting each other with handshakes, hugs, or kisses.
g. Proper cough etiquette should be observed.
h. Proper hand washing should be strictly practiced.
i. Dispose used tissue and other soiled articles properly. Wash hands and sanitize thereafter.
j. Personnel should distance themselves from those who are sick.
k. Avoid local and international travels.

For your guidance and strict compliance.

Very truly yours,

MA. LUZ M. DE LOS REYES
Schools Division Superintendent

Enclosure: As stated
DIVISION LETTER NO. 44, S. 2020

Address: Gen. Luna – Mabini Sts., Iloilo City
Telephone Nos.: (033) 336 9273 / (033) 3336 4745
Website: http://depediloilocity.net