



Republic of the Philippines
Department of Education
Region VI –Western Visayas
SCHOOLS DIVISION OF ILOILO CITY

September 15, 2020

To: Chief Education Supervisor –CID
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary Schools Principals/Heads/Officers-in-Charge
Administrative Officer V
Division Section Chiefs
All Others Concerned

Subject: **REPRODUCTION OF TELEVISION BASED AND RADIO BASED
INSTRUCTION LEARNING RESOURCES**

Dear Sir/ Madam:

This is to announce to the field that Schools Division of Iloilo City, this division, have been responsive to the call and demand of time this pandemic. We adjusted our approaches and learning delivery modalities to adhere to the protocols set by the Office of the President, Department of Health and Inter- Agency Task Force for Anti- COVID-19.

Since May 20, 2020, the Learning Resource and Management Section (LRMS) started conducting various activities related to the quality assurance and reproduction of the print learning resources like modules and activity sheets for our modular and distance learning delivery.

We aim to produce non –print or digitized /offline learning resources by converting our modules into episodes for Television Based Instruction (TBI) and Radio Based Instruction (RBI) on September 15, 2020 to December 31, 2020 for local distribution and submission to national office for DepEd TV/ Radio Based Instruction.

Participants to this activity are the following:

- 1 SDS- executive producer
- 1 CID Chief - assistant executive producer
- 1 LRMS Education Program Supervisor – director
- 1 Information Technology Officer - technical director



Address: Gen. Luna – Mabini Sts., Iloilo City
Website: <http://depediloilocity.net>
Email: infodepediloilocity@gmail.com
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(CID) 335 0140 (AO) 321 3277



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2 Teacher- broadcasters
10 - Scriptwriters/Editors/ voice talents
2- Camera men
2- Lights men
5- Illustrators
2- Graphic artist /Film editors,
2- Musical score,
7- Production Assistants
1- Driver
Total ----- 37

No registration fee is required. All expenses to this activity are chargeable against BLR Program Support Funds for reproduction of learning resources subject to the usual accounting and auditing rules and regulations.

Attached herewith is the list of members of the technical working group.
Immediate and wide dissemination of the content of this Letter is desired.

Very truly yours,


MA. LUZ M. DE LOS REYES, CESO V
Schools Division Superintendent

Enclosure: As Stated
To be included in the Perpetual Index
Under the ff. subject:

LRMDS

PRODUCTION

TRAININGS

DIVISION LETTER NO. 666 S. 2020



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Inclosure No. 1

No. of pax	Name	Role
1	SDS Ma. Luz M. De Los Reyes	Executive Producer
1	CID Chief Arlo L. Villalva	Assistant Executive Producer
1	EPS Leila G. Valencia	Director
1	ITO Nilo Taroballes	Technical Director
2	Jonathan Mosquera, Josef Reed Drilon	Cameramen
2	Bernie P. Alcedo, Fernando Jarina Jr.	Lights men
2	Arji J. Alvarado and Jessie Sondia	Teacher-Broadcasters
10	Arnold Tuga, Eric Buenafe, Gay Leiza Carreon, Grace Ann Segovia, Ma. Cecilia Solas, Melva Barranco, Gracelle Gapit, Anna Marie Velano, Mayshel Love Las Pinas, Marynel Oclares	Writers/editors/talents
2	Martie Efraim P. Catequista and Lindy Catequista	Musical Score
5	Brando P. Banga, Jaylord Losabia, Jonathan Jaleco, Nechael Plotea, Julius Reyes	Illustrators
2	Paolo John Bretana, Tobias Benueza III	Graphic Artists
7	Joseph Jalando-on, Jezereel Grace G. Tiron, Ena Chua, Grecian Villanueva, Lorlyn Gregorios, Nepretery Lopez, Ma. Lourdes Maculada	Production Assistants
1	Marianito De La Cruz	Vehicle Driver
Total 37		



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Activity Proposal

- I. Program Title: **REPRODUCTION OF TELEVISION BASED AND RADIO BASED INSTRUCTION LEARNING RESOURCES**
- II. Rationale: The Schools Division of Iloilo City, this division, have been responsive to the call and demand of time this pandemic. We adjusted our approaches and learning delivery modalities to adhere to the protocols set by the Office of the President, Department of Health and Inter- Agency Task Force for Anti- COVID-19. Learning Resource and Management Section (LRMS) started conducting various activities related to the quality assurance and reproduction of the print learning resources like modules and activity sheets for our modular and distance learning delivery last May 20, 2020 and at present we aim to produce non – print or digitized /offline learning resources by converting our modules into episodes for Television Based Instruction (TBI) and Radio Based Instruction (RBI) for local distribution and submission to national office for DepEd TV/ Radio airing before the opening of classes this coming October 5, 2020.
- III. Target Date: September 15, 2020 – December 31, 2020
- IV. Venue: SDO Iloilo City Library Hub Production and Recording Room
- V. Objectives: At the end of this activity, the production team are expected to record and reproduce learning resources for Television Based Instruction (TBI) and Radio Based Instruction (RBI).
- VI. Participants to this activity are:
 - 1 SDS- executive producer
 - 1 CID Chief - assistant executive producer
 - 1 LRMS Education Program Supervisor – director
 - 1 Information Technology Officer - technical director
 - 2 Teacher- broadcasters
 - 10 Scriptwriters/Editors
 - 2 Camera men
 - 2 Lights men
 - 5 Illustrators
 - 2 Graphic artist /Film editors
 - 2 Musical score



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7 Production Assistants

1 Driver

Total ----- 37

VII. Source of Funds: BLR Downloaded Fund

VIII. Projected Expenses: **Php200, 000.00**

Breakdown of Expenses:

37 pax at Php100 = Php 3,700 for 46 days = **Php 170, 200.00** ✓

(Covering 2 snacks and 1 lunch per day)

DVDR – 4.7 Gigabytes - 300 pcs x 35 = **Php 10, 500.00**

Seagate extenal hard drive 1 Terrabyte – 4x 2650.00 = **Php 10, 600.00**

King Max SD Card (Class 10) 2 pcs.x1,700 Php = **Php 3, 400.00**

Double A rechargeable battery (Enloop) 4packs x Php 800.00 = **Php 3, 200.00**

Green Screen Cloth - 50 meters x Php 16.00 = **Php 800.00**

Mediplast medical tape – 2 units x Php 50.00 = **Php100.00**

Extension Cord Universal (10 meters) – 3 sets x Php 400 = **Php 1, 200.00**

Total Php 200, 000. 00 ✓

Prepared by: 
LELA G. VALENCIA

EPS-/LRMS

Noted: 
ARLO L. VILLALVA

Chief- CID

Certification as to Availability of Funds

MA. GLENNE J. BESA 

Accountant III

Approved:


MA. LUZ M. DELOS REYES

Schools Division Superintendent



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