



Republic of the Philippines  
**Department of Education**  
Region VI –Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**

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November 23, 2020

DIVISION MEMORANDUM  
No. 78, s. 2020

**CAPABILITY BUILDING ON RESEARCH AND ROLL-OUT  
OF ACTION RESEARCH MODULE**

- To: Chief Education Supervisors – CID/SGOD  
Education Program Supervisors- CID/SGOD  
Public School District Supervisors  
Elementary/Secondary School Principals/Heads/OICs  
Heads of Units/Services  
All Others Concerned  
School Research Committees (SRC)  
BERF Qualifiers (2016 to 2020)  
All Others Concerned
1. The Schools Division of Iloilo City, through the Schools Division Research Committee (SDRC) and School Governance and Operations Division (SGOD), announces to hold a **Capability Building on Research and Roll-Out of Action Research Module** on **December 7, 10 and 11, 2020** through Google Meet.
  2. The objectives of this activity are the following:
    - a. Roll-out of Action Research Modules
    - b. Review the Research Management Guidelines (DO No. 16, s. 2017)
    - c. Discuss the Adoption of the Basic Education Research Agenda (DO No. 16, s. 2017) and Regional Priority Topics in the New Normal (Regional Memorandum No. 141, s. 2020)
    - d. Explain the formatting and criteria/scoring template in evaluating the action and basic research proposals under BERF
    - e. Discuss the data analysis and formatting of completed action/basic researches under BERF
  3. The participants to this training-workshop are:
    - a. Chief Education Program Supervisors (CID)/SGOD
    - b. Education Program Supervisors (CID)/SGOD
    - c. Public School District Supervisors
    - d. Accountant III
    - e. Senior Education Program Specialists (SGOD)
    - f. BERF Qualifiers (2016 to 2020 - Enclosure No. 2)
    - g. School Research Committees (Non BERF Qualifiers)  
(No. of participants: 2 for Elem, 2 for JHS & 2 for SHS)
    - h. District ALS Coordinator & ALS Mobile Teacher (2 participants)
  4. List of participants for Non-BERF Qualifiers, consolidated by District, should be submitted on or before **December 2, 2020** to this email address: **divplanning.sdoiloilocity@gmail.com**, using the attached format (Enclosures Nos. 4 & 5) & signed by the Public School District Supervisor (PSDS).
  5. The link for this activity will be posted to the **BERF Researchers and School Leader Chat Rooms**. The same link will be shared by the District Supervisors/School Principals/Heads to their participants.

6. Expenses relative to the conduct of this activity are chargeable against the MOOE subject to the usual accounting and auditing rules and procedures.

7. The participants are advised to download soft the references like DepEd Order 16, s. 2017 "Research Management Guidelines", DepEd Order 36, s. 2016 "Adoption of Basic Education Research Agenda", Regional Order No. 9, s. 2016 "Department of Education (DepEd) Region VI Harmonized Guidelines for the Basic Education Research Fund (BERF) Regional Research Agenda, Regional Memorandum Number 141, s. 2020 "Regional Research Priority Topics in the New Normal and prescribed outline/format of criteria/scoring template of action and basic research proposals and other references can be downloaded from the following links:

- a) <http://deped.in/ResearchFiles2020>
- b) <https://tinyurl.com/ResearchFiles2020>
- c) <http://pprddeperegion6.info/research/>

8. Immediate dissemination and compliance of this Memorandum is desired.

  
**MA. LUZ M. DE LOS REYES, CESO V**  
Schools Division Superintendent   


Enclosures: As Stated.

References: As Stated.

Allotment : 1-2-3-4-5 (Division Memorandum No. 157, s. 2019)

To be indicated in the Perpetual Index

Under the following subjects:

RESEARCH

TRAININGS

BASIC EDUCATION

SCHOOLS

SGOD/JMG/eig



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**CAPABILITY BUILDING ON RESEARCH AND ROLL-OUT  
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December 7, 10 & 11, 2020

**TRAINING MATRIX**

**December 7, 2020 (Day 1)**

AM		PM	
Time	Activity	Time	Activity
8:00 - 9:00	Registration	1:00 – 5:00	Formulating Research Title and Research Questions & Hypothesis Research Designs Qualitative Analysis  <b>GEOFFREY P. BASILIO, Ph.D.</b> Senior Education Program Specialist (Planning & Research) SDO Antique
9:00 - 9:30	Opening Program		
9:30 - 12:00	Research Management Guidelines ( <i>DepEd Order No. 16, s., 2017</i> )  <b>LEO B. DEDOROY, Ed.D.</b> Chief, Policy, Planning and Research Division (PPRD) DepEd Regional Office 6		Preparing the Action and Basic Research Proposals Guidelines on Writing the Proposals Worksheet for Research Proposals Guide for Appraising Research Proposals ( <i>Action and Basic Researches</i> )  <b>JERSON B. LABOS, Ed.D</b> Education Program Supervisor (CID) SDO Iloilo City
	Action & Basic Research Defined Research Framework  <b>EULAH L. ACOSTA</b> Education Program Specialist II (Research) DepEd Regional Office 6		
	Basic Education Research Agenda ( <i>DepEd Order No. 39, s. 2016</i> ) Regional Research Priority Topics in the New Normal ( <i>Regional Memo No. 141, s.2020</i> )  <b>ERMA I. GERVERO</b> Senior Education Program Specialist SDO Iloilo City		

**TRAINING MATRIX**

**December 10, 2020 (Day 2)**

AM		PM	
Time	Activity	Time	Activity
8:00 - 12:00	Presentation Research Proposals for:  Action Research <b>JAYLORD S. LOSABIA</b> Master Teacher I A. Bonifacio Integrated School  Basic Research <b>ROLLY BEN M. MADERA</b> Education Program Specialist II SDO Iloilo City and <b>JOVEN M. MADERA</b> Principal II Sto. Domingo Elem. School	1:00 – 5:00	Research Instruments  <b>JOHN BERT C. TUTISURA</b> University Extension Associate I University of the Philippines Visayas
	Quantitative Analysis  <b>MARVIN ELRAY R. PACLIBAR</b> Planning Officer III (Planning & Research) SDO La Carlota City		Writing the Action and Basic Research Reports  Worksheet for Research Report  <b>REY B. AGUILAR</b> Planning Officer III (Research) DepEd Regional Office 6
			<i>Workshop (Continuation)</i>

**December 11, 2020 (Day 3)**

AM		PM	
Time	Activity	Time	Activity
8:00 - 12:00	Presentation of Completed Researches for:  Action Research <b>MYLENE C. PEÑAFLOR-HEMPISO</b> Master Teacher I Jalandoni Mem. NHS  Basic Research <b>ARCHIE O. FRANCO</b> Master Teacher II Jalandoni Mem.NHS	1:00 – 5:00	<b>Presentation of Outputs</b> <i>of Non-BERF Qualifiers</i>  1 - Elementary Level 1 - Junior High School 1 - Senior High School
	APA Citations & Referencing  APA 7 <sup>th</sup> Edition Mechanics of Style  <b>PRABHAT RANJAN B. UBAS</b> Instructor II Division of Humanities University of the Philippines Visayas		<b>Closing Program</b>
	<i>Workshop (Continuation)</i>		

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December 7, 10 & 11, 2020

**LIST OF BERF QUALIFIERS**  
By District (2016 to 2020)

District	Name	Office/School	Funding Year
	1 . Rolly Ben M. Madera	SDO Iloilo City	2020
<b>I (City Proper)</b>			
	2 . Jaylord S. Losabia	A. Bonifacio Integrated School	2017 & 2020
	3 . Grace Ann Segovia	Iloilo Central Elem. School	2017
	4 . Mircon Rey Fuego	Iloilo Central Elem. School	2018
	5 . Jonah A. Gobuyan	Iloilo Central Elem. School	2019
	6 . Susanna P. Villa, Ed.D.	A. Bonifacio Integrated School	2019
<b>II (Montes-Lapuz)</b>			
	7 . Mylene C. Penafior-Hempiso	Jalandoni Mem. NHS	2019
	8 . Lorna Jane Altura	Jalandoni Mem. NHS	2019
	9 . Ma. Luz Isiderio	Jalandoni Mem. NHS	2019
	10 . Archie Franco	Jalandoni Mem. NHS	2019
	11 . Chairrose Zarceno	Fort San Pedro NHS	2017
	12 . Denmark A. Agudera	Fort San Pedro NHS	2019
	13 . Jocelyn V. Pico	Fort San Pedro NHS	2019
	14 . Azucena G. Tigaronita, Ed.D.	Fort San Pedro NHS	2019
	15 . Sheena Marie Celiz	Bo. Obrero NHS	2019
	16 . Cherry Lane Lepura	Bo. Obrero NHS	2019
	17 . Joy Mendoza	Bo. Obrero NHS	2019
<b>III (La Paz)</b>			
	18 . Sarah H. Junio	La Paz NHS	2017
	19 . Ruchel J. Ngipen	La Paz NHS	2017
	20 . Orpha M. Montelijao	La Paz NHS	2017
	21 . Noel Tubungbanua	La Paz NHS	2017
<b>IV-A (Jaro)</b>			
	22 . Marivic Barros	Iloilo River Plains Integrated School	2018
	23 . Sionie C, de la Peña	Jaro NHS	2019
	24 . Marlon D. Arevalo	Jaro NHS	2019
	25 . Romark B. John Jerez	Jaro NHS	2017 & 2019
	26 . Renante E. Fernandez	Jaro NHS	2019
	27 . Nora Jhane L. Rapo	Iloilo River Plains Integrated School	2020
	28 . Kriel Rose C. Franco	TCT-ARF Integrated Sch.	2020

**LIST OF BERF QUALIFIERS**  
By District (2016 to 2020)

District	Name	Office/School	Funding Year
<b>IV-B (Jaro)</b>			
	29 . Jesel Glumalid	Jaro II Elem. School	2017
	30 . Jenelyn Gaitan	Tacas Elem. School	2018
<b>IV-C (Jaro)</b>			
<b>V-A (Mandurriao)</b>			
	31 . Leah Poral	Mandurriao Elem. School	2018
	32 . Glissen Villavicencio	Mandurriao Elem. School	2018
	33 . Ronalyn Lovingco	Mandurriao NHS	2020
	34 . Nino H. Antiogua	Mandurriao NHS	2020
	35 . Ma. Corazon Sonza	Mandurriao NHS	2020
<b>V-B (Mandurriao)</b>			
	36 . Lorraine Grace Petrola	Bakhaw Integrated School	2018
	37 . Archie Alvarado	Bakhaw Integrated School	2018
	38 . Zarah Capinig	Bakhaw Integrated School	2019
	39 . Jossie Sioco	Hibao-an Elem. School	2018
	40 . Gin Muyuela	Bakhaw Integrated School	2020
	41 . Minviluz Fayo	Bakhaw Integrated School	2020
<b>VI (Molo)</b>			
	42 . Erma Gemudiano	Melchor Nava NHS	2017
	43 . Norren Abello	Iloilo City NHS	2019
	44 . Juvy Mae Consibit	Molo I ES	2020
	45 . Nena Mombay	Molo I ES	2020
<b>VII (Arevalo)</b>			
	46 . Geraldine Vito	Ramon Avaceña NHS	2016
	47 . Fe Montealto	Ramon Avaceña NHS	2018
	48 . Gay Liza Carreon	Arevalo Elem. School	2016 & 2017
	49 . Nelly Dordas	Arevalo Elem. School	2017
	50 . Marecil Amante	Arevalo Elem. School	2017
	51 . Jocel Hamto	Arevalo Elem. School	2017
	52 . Crisandro Villarba	Ramon Avaceña NHS	2020
	53 . Joven Madera	Sto. Domingo ES	2020

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**WORKING COMMITTEE**

- Masters of Ceremonies** : **Lory H. Noquera**  
Senior Education Program Specialist
- Mylene C. Penaflor-Hempiso**  
Teacher III  
Jalandoni Memorial National High School
- Information Technology  
Facilitators** : **Raisen A. Lumabit**  
Education Program Specialist II  
School Governance and Operations Division
- Nilo N. Tarroballes**  
Information Technology Officer I  
Office of the School Division Superintendent
- Coordinator/Facilitator** : **Erma I. Gervero**  
Senior Education Program Specialist  
School Governance and Operations Division
- SDRC Lead Secretariat** : **Franklie G. Esportuno**  
Senior Education Program Specialist  
School Governance and Operations Division
- SDRC Members** : All Education Program Supervisors
- SDRC Member  
(CID Representative)** : **Jerson B. Labos, Ed.D**  
Education Program Supervisor  
SDO Iloilo City
- SDRC Co-Chairs** : **Jerry M. Lego, Ed.D**  
Chief Education Supervisor  
School Governance and Operations Division (SGOD)
- Arlo L. Villarva**  
Chief Education Supervisor  
Curriculum Implementation Division (CID)
- SDRC Chair** : **ERNESTO F. SERVILLON, Jr., MNSA, CESO VI**  
Assistant Schools Division Superintendent
- Consultant** : **MA. LUZ M. DE LOS REYES, CESO V**  
Schools Division Superintendent





